**REGISTRATION AND HOTEL INFORMATION**

To register, please complete this form and return it to: erica@taxreportinggroup.com.We will confirm your conference registration via e-mail.

Registrant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (First Name) (Last Name)

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Following the Conference, please e-mail to me a Certificate of Attendance to submit for **CLE** or **CPE** credit (please circle one or both) in the State(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .

**PERSONAL DATA SHARING**

By checking on the consent line below, you consent to the Tax Reporting Group sharing your name, title, institution, phone number, address, and e-mail address with the sponsors of the 2025 Tax Reporting & Withholding Conference. This personal data sharing is for the purpose of marketing and networking. Checking this box is not a requirement for registration for the conference, tutorials, or any other benefits included with registration. You may cancel personal data sharing at any time by e-mail to: erica@taxreportinggroup.com.

\_\_\_\_\_\_ I consent to personal data sharing

**HOTEL INFORMATION & RESERVATIONS:**

Please make your reservations directly with The Ritz-Carlton, Pentagon City, 1250 South Hayes Street, Arlington, Virginia. Your reservations may be made using our room block website: [Ritz/TaxReportingGroup2025](https://book.passkey.com/go/TaxReporting2025) or by calling 1-800-422-2410 and asking for the **Tax Reporting & Withholding Conference** room block. The special conference rate of **$313/night** is available until **April 4, 2025**.

 **REGISTRATION FEES**

* All registrations include electronic versions of the Conference Notebooks.
* Zoom Webinar recordings of the conference sessions will remain available for 30 days after the conference and are included with both in-person and virtual registrations.

**In-Person Attendance**

\_\_\_\_\_\_ Early-Bird Registration Fee: **$1,560** (After March 3, 2025, fee will increase to $1,660)

General Sessions on Tuesday, May 6 and Wednesday, May 7

\_\_\_\_\_\_ Domestic Tutorial: **$460**

8:30 a.m. – 12:00 p.m. on Monday, May 5

\_\_\_\_\_\_ NRA/FATCA Tutorial: **$660**

12:30 p.m. – 5:30 p.m. on Monday, May 5

We provide breakfast, lunch and snacks. Please indicate if you have any food allergies or restrictions:

\_\_\_\_\_\_ Allergy to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_ Vegetarian

\_\_\_\_\_\_ Vegan

\_\_\_\_\_\_ Kosher

\_\_\_\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Virtual Attendance via Zoom Webinar Live-Feed**

\_\_\_\_\_\_ Virtual Registration for General Sessions: **$899**

\_\_\_\_\_\_ Virtual Registration for General Sessions Plus Both Tutorials: **$1,350**

**PAYMENT:**

[Click here to pay on-line](https://www.taxreportinggroup.com/registration.html) or see the form below for other payment options.

**CANCELATIONS / SUBSTITUTIONS:**

Substitutions may be sent at any time. All cancelations are subject to a $225 administration fee. To receive a refund, e-mail your cancellation request to erica@taxreportinggroup.com no later than **April 10, 2025**. Refunds will not be issued after that date.

**PAYMENT BY CREDIT CARD:**

*Complete this section and* *return with the form above or call (617) 893-8272 with credit card details.*

**\_\_\_ VISA \_\_\_ MasterCard \_\_\_ AMEX**

Card # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_ (mm/yy)

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Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PAYMENT BY ACH, WIRE, OR CHECK:**

Payment can be routed to: **Tax Reporting Group, LLC**

Bank: Bank of America

Routing # (ACH/electronic): 011000138

Routing # (Wire): 026009593

Account #: 466014318830

Tax ID#: 87-3560498

Address: Tax Reporting Group

 PO Box 152

 Waban, MA 02468